February 2024 Volume 4, Issue 02



Neighbors

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Gillespie Senior Residences, L.P

FROM THE DIRECTOR'S DESK

- Wood and kerosene heaters are not permitted as a heating source in the unit.
- Its never a bad idea to consider Renter's Insurance. Macoupin Housing Services is not responsible for accidents occurring to your personal property. You must carry insurance if you wish to be protected from losses by fire, windstorm, burglary, faulty operation of heating equipment, damage from broken water lines, appliances, plumbing, etc.
- Please respond to all housing authority correspondence in writing. While you may feel that a phone call is quicker and easier, in most cases, we do need a written response to put in your file. An email will work for this.
- Trash cans should be stored **INSIDE** the garage at all times except on trash day. After trash pick-up, trash cans need to be immediately removed from the street and placed inside the garage.



THE OFFICE WILL BE CLOSED ON:

MONDAY, FEBRUARY 12TH- ABRAHAM LINCOLN'S BIRTHDAY

MONDAY, FEBRUARY 19TH- PRESIDENT'S DAY

HAPPY VALENTINES DAY!

Dionne Wyatt, CEO

Address:

P.O. Box 303

760 Anderson St.

Carlinville, 62626

(217) 854-5393

Fax: (217) 854-8749

Office Hours:

Monday & Tuesday

8 a.m.-4:30 p.m.

CLOSED WEDNESDAY

Thursday & Friday

8 a.m.-4:30 p.m.

EMERGENCY

NUMBER:

(217) 827-2100

EMERGENCIES

INCLUDE:

- ♦ Gas leaks
- ♦ Broken water pipes
- Exposed electrical wires
- No heat (if the outside temperature is 45-degrees or lower)
- Sewer line stoppage (not drain line)- this includes a clogged toilet
- CO/Smoke detector beeping or chirping

Also fire, flood, or anything that threatens life, safety or property damage. February 2024 Volume 4, Issue 02

PREVENTATIVE MAINTENANCE & HOUSING QUALITY STANDARD INSPECTIONS

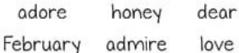
There are no scheduled inspections this month

Please make sure your unit is up to the Housekeeping Policy standards at all times.

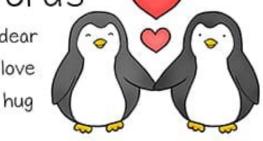
*Q&A (Quality Assurance) inspections may take place on work orders and inspections anywhere from 3-5 days after the inspection/work order happened.

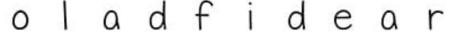






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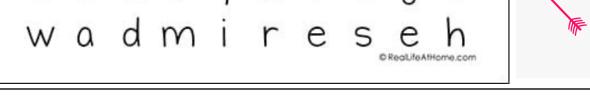
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112 S. Macoupin St. Gillespie, IL 62033 Call 217-839-4132 to reserve your seat